



# Colorado Air National Guard

## Traditional

### Position Announcement

#### COANG 23-026



<https://coarng.joint.afpims.mil/Jobs/Air-Traditional/>

<b>POSITION TITLE:</b> Religious Affairs Airman	<b>AFSC:</b> ANY	<b>OPEN DATE:</b> 18-Apr-23	<b>CLOSE DATE:</b> 30-Jun-23
<b>UNIT OF ACTIVITY/DUTY LOCATION:</b> 140 Wing Buckley AFB, CO 80011		<b>GRADE REQUIREMENT:</b> <b>Minimum: E3 Maximum: E5</b>	

<b>SELECTING SUPERVISOR:</b> MSgt Kristin Johnson COMM: (720) 847-9434 DSN: 847-9434	<b>VACANCY</b> 009714581C	<b>PHYSICAL PROFILE:</b> (Officer N/A) PULHES – 3-3-3-2-3 X Factor – G ASVAB – A-35, G-44
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#### AREAS OF CONSIDERATION

<input checked="" type="checkbox"/> Traditional	<input checked="" type="checkbox"/> Nationwide (Military eligible for membership in the COANG)
<input checked="" type="checkbox"/> Current COANG members	<input type="checkbox"/> Commissioning Opportunity
<input checked="" type="checkbox"/> Enlisted	<input type="checkbox"/> Officer

*\*All applicants MUST meet the grade requirement and physical/medical requirements outlined\**

#### DUTIES AND RESPONSIBILITIES

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**\*\*CROSS-TRAINING OPPORTUNITY\*\*** (5R0X1)

Manage religious programs. Religious Affairs partner with chaplains to develop, manage, control, and evaluate religious programs to ensure effectiveness. This capability is critical to Airmen and their dependents in contingency and steady state environments.

Resource and manage support of religious observances to include worship, liturgies, rites, and other religious requirements for all faith groups.

Manage, in conjunction with Chaplain Corps personnel (e.g., Chaplains, GS [General Service] employees) manage manpower positions, personnel, lay volunteers, appropriated funds, Chapel Tithes and Offerings Funds (CTOF), non-appropriated and MWR funds, religious facilities, supplies and equipment.  
Manage chapel administration to include records management, forms, publications, publicity, professional correspondence, background checks, operating instructions, suspense actions and other administrative needs of the Chaplain Corps mission.

Advise leadership at all levels on religious accommodation, ethical, moral, morale issues and needs, primarily for, and regarding, the enlisted force. Commanders, Command Chiefs, group superintendents, first sergeants and supervisors at all levels should know the issues affecting their airmen and how to best address them. Religious Affairs are a trusted source for valid, real-time information. As the faces and voices of our enlisted Airmen, Religious Affairs integrate into units and appropriately advise leaders on the issues and challenges Airmen face.

Conduct crisis intervention counseling. The Chaplain Corps is the only function with 100% privileged communication (see 10 U.S.C. Chapter 47A, Military Rules of Evidence, Rule 503) and Religious Affairs are commonly the first line of care for Airmen in need. Facilitating care for Airmen early in a crisis enhances resiliency, mission readiness and capability. Crisis intervention counseling is an immediate, interventional approach to providing mental and moral support with the aim of restoring the person to the level of functioning prior to the crisis. This capability includes counseling in moments of crisis, response to crises and suicide prevention and intervention. While every NCO performs counseling (see AFPAM 36-2241, Professional Development Guide, and Section 1 OE), Religious Affairs possess the core capability to care for Airmen at the point of crisis. They are specially trained to identify potential problems and assist individuals get the professional help they need. Through crisis intervention counseling, Religious Affairs mitigate crises such as suicide, grief, traumatic stress, or other forms of crisis. Religious Affairs will not, at any time, conduct spiritual counseling and will immediately refer people in need of spiritual counseling to a Chaplain. Religious Affairs may make referrals to other agencies for issues not of a spiritual nature as appropriate.

## DUTIES and RESPONSIBILITIES (Cont'd):

Intentionally integrate, as part of the RST, into unit ministry and engagement plans as a resource for meeting the spiritual needs of Airmen. Unit Engagement is best defined when unit members embrace chaplain assistants as "one of them" through participation in unit meetings, commander calls and other unit activities. Religious Affairs conduct unit engagement jointly with their RST partner(s) or independently.

Manage RST functions, personnel readiness, and deployment taskings. Develops, coordinates and reviews operation plans and annexes. Coordinates religious and pastoral support requirements with base supporting agencies. Manages religious support during contingencies for combat or humanitarian relief operations. Coordinates religious and pastoral support requirements with base agencies. Prepares and presents religious customs and culture briefings. Responds to aircraft crash and mass casualty sites, hostage situations, casualty collection points, evacuation and deployment processing points and work centers. Conducts spiritual triage by applying listening, observation, and interviewing skills. Protects privileged communication obtained through chaplain pastoral counseling and intervention counseling. Coordinates and facilitates force protection.

## SPECIALTY QUALIFICATIONS:

3.5.1. For entry into this AFSC:

3.5.1.1. Ability to speak clearly and distinctly.

3.5.1.3. Current qualification in any AFSC at the 5-skill level or higher (or 3-skill level if no 5-skill level exists). (Retraining Only)

3.5.1.4. Recommendation by the Wing Chaplain and Superintendent/NCOIC, Chapel Operations, that the individual is acceptable for entry into the career field and recommended approval by the MAJCOM Religious Affairs Functional Manager. (Retraining only)

3.5.2. For entry, award, and retention of these AFSCs:

3.5.2.1. No history of emotional instability, personality disorder, or other unresolved mental health problems (e.g., inappropriate, intense anger or difficulty controlling anger) within the last 7 years. Exception: Member treated for a short duration 1 year or less and has not required treatment for 8 continuous months and does not require on-going treatment.

3.5.2.2. No convictions by courts-martial or convictions by a civilian court except for minor traffic violations and similar infractions listed in AFI 36-2002, Regular Air Force and Special Category Accessions.

3.5.2.3. No record of disciplinary action for financial irresponsibility, domestic violence, or child abuse.

3.5.2.4. Never convicted in civil or UCMJ proceedings (to include judicial and nonjudicial punishment) for any type of drug abuse or drug-related offense.

3.5.2.5. No history of disciplinary action (Article 15 or court-martial) for engaging in an unprofessional or inappropriate relationship as defined in AFI 36-2909, Professional and Unprofessional Relationships.

3.5.2.6. No record of disciplinary action (Letter of Reprimand [LOR] or Article 15) for lack of integrity, for violating ethical standards, or failure to exercise sound leadership with respect to morale or welfare of subordinates.

3.5.3. For award and retention of these AFSCs:

3.5.3.1. No history of disciplinary action (LOR, Article 15) for displaying religious bias or unauthorized disclosure of privileged/confidential communication.

3.5.3.2. Must maintain local network access IAW AFI 17-130, Cybersecurity Program Management and AF MAN 17-1301, Computer Security.

## APPLICATION PROCEDURES

Interested applicants who meet the eligibility criteria listed in this announcement may apply by submitting the below listed documents to the location below. Complete applications must be received no later than 2359 on or before the closing date.

\*\*\*Selecting officials have the right to hold package review boards prior to in-person interviews\*\*\*

**Incomplete packages will not be considered for the position vacancy**

1. Cover Letter identifying the position you are applying for.
2. Civilian or Military Resume.
3. CURRENT (w/in 90 days) Records Review RIP (available on vMPF via AF Portal).
4. CURRENT Points Credit Summary (available on vMPF via AF Portal).
5. CURRENT and PASSING Report of Individual Fitness (from myFitness)
6. Additional requirements:

**Add any other documentation you want provided.**

**\*\*SUBMIT ELECTRONIC ONLY\*\***

## QUESTIONS?

If you have any questions on package submission you may contact 720-847-9446/DSN 847-9446 or email to the below email addresses. If you have any position related questions please contact the selecting supervisor.

### E-MAIL APPLICATIONS TO MPS:

joshua.thornton.1@us.af.mil

**OR:**

### SUBMIT APPLICATIONS VIA

AMRDEC SAFE: <https://safe.apps.mil/>

joshua.thornton.1@us.af.mil

## REMARKS

Federal law prohibits the use of government postage for submission of applications.

### THE COLORADO NATIONAL GUARD IS AN EQUAL OPPORTUNITY EMPLOYER

All applicants will be protected under Title VI of the Civil Rights Act of 1964. Eligible applicants will be considered without regard to race, age, religion, marital status, national origin, political affiliation or any other non-merit factor. Due to restrictions in assignment to certain units and AFSC/MOS some positions may have gender restrictions.